

# G r o u n d S p r a y

Noxious weed spraying and wilding tree control

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A Division of J S Grounds and Co Ltd

## Application for employment

Name

**This application must be completed in full with all sections answered**

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## Personal Information

Name	
Address	
Phone ,Home	
Mobile	
Email	
DoB	

A copy of your birth certificate will be required upon offer of employment

What position are you applying for	
Where did you see this position advertised	

## Work Status

Are you a New Zealand citizen	
Do you have the right of permanent residency in new Zealand	
Do you have a work permit	

You will be required to provide evidence of your entitlement to work in New Zealand

**To be completed only on offer of employment**

IRD #	
Bank account #	Bank#/ /Branch#/ /Account #/ /Suffix/

## Education

Please attach your NZQA record of learning

Did you attend?

High school:	Years attended
Poly technic:	Years attended
Trade qualification:	Years attended
University:	Years attended

What is your NZQA NSN #	
What NZQA qualification do you have	

Please list degree and university obtained from


## Trade Qualifications and experience

Please list any trade qualification you may have


Please describe any knowledge or skills which may be relevant to the position you are applying for

## Employment record:

List your current/most recent employer first, Include any periods of travel or full time study. Please attach any references you may have

<b>Current/past employer</b>	
<b>Period employed (actual dates if possible)</b>	
<b>Position</b>	
<b>Reporting to</b>	
<b>Responsible for</b>	
<b>Reason for leaving</b>	

<b>Current/past employer</b>	
<b>Period employed (actual dates if possible)</b>	
<b>Position</b>	
<b>Reporting to</b>	
<b>Responsible for</b>	
<b>Reason for leaving</b>	

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<b>Position</b>	
<b>Reporting to</b>	
<b>Responsible for</b>	
<b>Reason for leaving</b>	

<b>Current/past employer</b>	
<b>Period employed (actual dates if possible)</b>	
<b>Position</b>	
<b>Reporting to</b>	
<b>Responsible for</b>	
<b>Reason for leaving</b>	

## General information:

If answering yes to questions 1, 2 or 3 please provide details on a separate sheet.

1. Have you had any criminal convictions in the last 10 years (provide details)	
2. Have you been imprisoned (provide details)	
3. Are you currently awaiting the hearing of criminal charges	
4. Are you prepared to stay away from home when required	
5. Do you have basic camping gear (Sleeping bag etc)	
6. Are you prepared to work overtime and weekends	
7. Are you prepared to work flexible hours	
8. Are you prepared to undergo a pre employment drug test (PEDT)	
9. Are you prepared to undergo a police check on the national data base	

**Note:** The declaration of a minor offence does not mean that employment will not be granted. However, the non declaration of an offence that you are required to disclose will be seen as a misrepresentation of a criminal record and treated accordingly

## Health and wellbeing:

If answering yes to questions 1, 2, 3,4,5,6,7,8,9, please provide details on a separate sheet

1. Do you have any illness that would affect your ability to perform the duties of this position	
2. Do you have any previous injuries , especially Knees, back, shoulders, wrists, ankles, arms or joints	
3. Have you had any accidents resulting in ACC claims in the last 5 years	
4. Have you been involved in any serious harm accidents investigated by the Dept of labour	
5. Have you been involved in any breaches of previous employers Health and safety policies	
6. Do you take any medication (this is kept on our data base to ensure the correct help is given should it be required)	
7. Do you use recreational drugs	
8. Do you have issues with Alcohol or gambling	
9. Have you been in Rehabilitation for alcohol or gambling	

**Note:** The declaration of minor health issues or injuries does not mean that employment will not be granted. However, the non declaration of health issue or injuries that you are required to disclose will be seen as a misrepresentation of this application and treated accordingly

## Driving:

If answering yes to questions 5, 6, 9, 10, 11 please give details on a separate sheet

1. Do you hold a full New Zealand driving licence	
2. What classes of licence do you hold	
3. What is your driver licence number and version (5A & 5b on your licence)	
4. Do you agree to GroundSpray accessing the national data base to verify your licence and driving record	
5. Have you been disqualified from driving by any court (NZ or Overseas)	
6. Have you been involved in any motor vehicle accident in New Zealand or overseas on public roads or private land in the last 5 years	
7. How many demerit points do you have	
8. Has your license been suspended due to excess demerit points	
9. Have you had any speeding or other infringements in the last 5 years (do not list parking fines)	
10. Do you have any special driving skills eg 4WD training	
11. Do you have any ATV or motorcycle training	

**Note:** The declaration of minor traffic infringements does not mean that employment will not be granted. However, the non-declaration of traffic infringements that you are required to disclose will be seen as a misrepresentation of this application and treated accordingly.

## References

Please attach any written references to this application

### Referees

Name	Occupation	Relationship to you	Contact ph #

**Please use the box below to add any information you feel to be relevant or would support your application**

A large, empty rectangular box with a thin black border, intended for the applicant to provide additional information or supporting details for their application.

## Applicants Declaration:

- I understand that all information provided by me will be held on a confidential basis and only used in connection with this application. My permission will be sought before any identifying personal details are released to anyone other than those directly involved in the selection process.
- I understand that i have access to all my personal information held about me by J S Grounds and Co Ltd and that if there are errors in this information i may request to have it corrected. The access excludes reference checks undertaken by J S Grounds and Co Ltd and all evaluative and opinion material compiled by J S Grounds and Co Ltd for the purpose of assessing my suitability for employment.
- I understand that if I am employed and i have withheld any such information or given false or misleading information my employment might be terminated for that reason alone
- I consent to J S Grounds and Co Ltd undertaking reference checks by contacting the referees provided
- I consent to J S Ground and Co Ltd undertaking background checks with New Zealand police
- I consent to being added J S Ground and Co Ltd data base with LTNZ driver check
- I consent to providing a pre employment Drug test and undertaking random drug testing during my employment.
- I understand that a failed drug test may cause my employment to be terminated for that reason alone.
- I declare that I have disclosed to J S Grounds and Co Ltd all information that has a reasonable bearing on whether or not J S Grounds and Co Ltd employs me.
- I declare that all information provided by me to J S Grounds and Co Ltd is true, accurate, and complete and not designed to mislead in any way.

Name	
Signature	Date